

**CITY OF BERKELEY LAKE
COUNCIL MEETING
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
FULL MINUTES
JUNE 18, 2020**

ATTENDANCE

Mayor: Lois Salter

Council Members: Rodney Hammond, Scott Lee, Chip McDaniel, Bob Smith, Rebecca Spitler

City Officials: Tom Rozier - City Administrator, Leigh Threadgill - Deputy City Administrator,
Constance Hughes – Deputy City Clerk, Dick Carothers – City Attorney

Members of the Public: 0

Members of the Press: 0

WORK SESSION

The mayor and council reviewed the meeting agenda and materials with staff.

CALL TO ORDER

Salter called the meeting to order at 8:01 PM via conference call. A quorum of council members was in attendance.

Salter: Our meeting is being held tonight by public conference call due to COVID-19 virus social distancing requirements. The council members and I are participating in the call with video capabilities in case anyone wonders how I am interpreting their voting tonight. In order to ensure that members of the public have access to this meeting, an advertisement was placed in the newspaper of record for Gwinnett County; a notice was placed at the front door of city hall; and a link was placed on the city website regarding the meeting. All of which included instructions for dialing into the meeting via telephone. For any members of the public in attendance, please dial star-six to mute your line to prevent ambient noise if you are not speaking as part of the meeting. To un-mute your line to speak, press star-six again.

AGENDA

Salter solicited motions regarding the agenda.

Spitler made a motion to accept the agenda as submitted. McDaniel seconded the motion. All council members were in favor and the motion passed.

CONSENT AGENDA

Salter noted the following as items on the consent agenda and solicited a motion:

- a) Minutes of May 21, 2020 Council Meeting
- b) Financial Reports: April 2020
- c) R-20-1 Resolution to Include Berkeley Lake in Gwinnett Hazard Mitigation Plan

Hammond made a motion to approve all items on the consent agenda. McDaniel seconded the motion. All were in favor and the motion passed.

OLD BUSINESS

- a) O-20-235 – Amendment to Chapter 70, Sections 70-3 and 70-4 – Driveway Permits

Threadgill: *In order to ensure that driveways are constructed in accordance with the Residential Driveway Standard Detail required in section 70-3 and 70-4 of the City Code, staff would like to task the city building inspector to inspect driveway construction. The recommended change is intended to compensate the inspector for performing driveway inspections.*

Spitler made a motion to place O-20-235, an ordinance to amend Chapter 70, Article I, Sections 70-3 and 70-4 of the Code of Ordinances of the City of Berkeley Lake, Georgia, entitled “Driveways and Curbs” and “Procedure for the Issuance of Permits” and relocate the cost specification for said permits to the Fee Schedule; to repeal conflicting ordinances, to provide for an effective date and for other purposes, on second read and to adopt the amendment. McDaniel seconded the motion. All were in favor and the motion passed.

NEW BUSINESS

- a) Amendment to Schedule of Fees – Addition of Driveway Permit Fee \$100

Spitler made a motion to add Item J entitled “Driveway Permit” to the “Other Miscellaneous Fees” section of the City of Berkeley Lake Fee Schedule and to set the amount for that item to \$100.00. McDaniel seconded the motion. All were in favor and the motion passed.

PUBLIC COMMENTS

There were no comments.

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ADJOURNMENT

There being no further business to discuss, McDaniel moved to adjourn. Smith seconded the motion. All were in favor and the motion passed.

Salter adjourned the meeting at 8:07 PM.

Submitted by:

Tom Rozier
City Clerk