

**CITY OF BERKELEY LAKE
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
PLANNING & ZONING COMMISSION MEETING
FINAL MINUTES
January 10, 2017
7:00 PM**

Those in attendance at the meeting were as follows:

Commission Members: Dan Huntington, Chair
 Neil Schaap, Vice Chair
 Don Allen
 Jeff Cooper
 George Kaffezakis

Deputy City Administrator: Pat Chapman

Citizens Present: 2

I. CALL TO ORDER:

Huntington called the meeting to order at 7:03 PM. at 4040 South Berkeley Lake Road. All members were present. Deputy City Administrator Pat Chapman was also present.

II. CHANGES TO THE AGENDA

Huntington asked if there were any changes to the printed agenda. Huntington proposed adding to New Business the discussion of the Administrative Variance denied for 806 Lakeshore Drive.

Cooper moved to accept the agenda with the proposed change. Kaffezakis seconded. All voted in favor and the agenda was approved.

III. MINUTES

- a) Minutes of December 13, 2016

Cooper moved to approve the minutes. Allen seconded. All voted in favor and the minutes of December 16, 2016 were approved.

IV. OLD BUSINESS

There was no Old Business

V. NEW BUSINESS

- 1. PZV 16-11, 4295 Dove Point, Applicants / Owners Paul and Robin Sansone, request relief from:
 - a) Section 78-197 (7) to reduce the side setback from 12.5 feet to 11.67 feet for the non-conforming addition of a covered porch to a non-conforming structure.

Paul and Robin Sansone, applicants were present to explain their request to add a covered patio at the rear of their home extending along the same plane as the existing structure which had mistakenly been placed within the side setback by the original builder.

Cooper moved to approve the request. Allen seconded. All voted in favor.

2. Discussion of denial of Administrative Variance, 806 Lakeshore Drive.

Huntington explained his action denying the Administrative Variance request to raise the roof of a non-conforming boathouse located on the Newman property at 806 Lakeshore Drive. The original request submitted in September of 2016 was to increase the height by 4 feet. Upon visual inspection, Huntington concluded that the structure was an obstruction of the view from the adjacent home and, in his opinion, the proposed alteration increased the adverse visual impact. He had proposed as a condition of approval that the sides of the structure be removed to open the view but this was not acceptable to the applicant.

VI. CITIZEN COMMENTS: None

VII. DISCUSSION: None.

VIII. ADJOURNMENT

There being no further business, Cooper moved to adjourn the meeting. Allen seconded and Huntington adjourned the meeting at 7:22 PM.

Respectfully submitted,

Pat Chapman
Deputy City Administrator