

**CITY OF BERKELEY LAKE
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GA 30096
PLANNING & ZONING COMMISSION MEETING
MINUTES
DECEMBER 4, 2012
7:00 PM**

Those in attendance at the meeting were as follows:

Commission Members: Rodney Hammond, Chair
 Jeff Cooper
 George Kaffezakis
 Amy Waldheim

Deputy City Administrator: Pat Chapman

Citizens Present: 0

I. CALL TO ORDER:

Hammond called the meeting to order at 7:00 PM. at 4040 South Berkeley Lake Road. It was noted that a quorum was present with all commission members present except Dan Huntington.

II. APPROVAL OF OR CHANGES TO THE AGENDA

Hammond asked that discussion of a planning meeting for 2013 be added to the agenda under New Business.

Cooper moved to approve the agenda with the requested addition. Kaffezakis seconded. All voted in favor and the motion passed.

III. MINUTES

- a) Minutes of November 13, 2012

Cooper moved to approve the minutes as presented. Kaffezakis seconded the motion. All voted in favor. The motion passed.

IV. OLD BUSINESS

There was no old business.

V. NEW BUSINESS

a) O-151-12:

Chapman explained the proposed annexation of the Hermitage Plantation subdivision consisting of approximately 99 homes and 115 parcels under the “unincorporated island” provision of the state law. The new zoning designation would be R-100, the district most similar to the Gwinnett County R-100 and the same as given Habersham when annexed last year. Conditions not meeting the new standards become non-conforming and the new standards are applied from here forward.

There was no one present wishing to speak regarding this ordinance.

Cooper moved recommend approval of O-151-12. Waldheim seconded. All voted in favor and the motion passed.

b) Joint meeting with council to discuss long range planning issues.

Hammond explained that Mayor Salter is contemplating having a long-term planning meeting early in 2013 and having the P&Z Commission members, and possibly other officials, join in. She is asking for input on scheduling. Waldheim expressed her preference for a weekend. Kaffezakis suggested using the ARC staff to update the city’s Comprehensive Plan with the new city limits. Hammond asked that questions members thought were valuable topics to cover in the meeting be sent to Chapman for compilation. Kaffezakis expressed the need for a “vision” for the city now that, with the addition of commercial properties was truly a city. Hammond spoke of priorities for the future. Cooper stated he would do his best to attend and preference for a Wednesday time. Kaffezakis preferred a Saturday time and graphics showing the new city limits.

VI. CITIZEN COMMENTS

There were no comments from citizens.

VII. ADJOURNMENT

Cooper moved to adjourn the meeting. Kaffezakis seconded the motion. All were in favor, and the motion passed.

Hammond adjourned the meeting at 7:15 P.M.

Respectfully submitted,

Pat Chapman
Deputy City Administrator