

**CITY OF BERKELEY LAKE**  
**4040 SOUTH BERKELEY LAKE ROAD**  
**BERKELEY LAKE, GEORGIA 30096**  
**PLANNING & ZONING COMMISSION MEETING**  
**FINAL MINUTES**  
**July 12, 2016**  
**7:00 PM**

Those in attendance at the meeting were as follows:

Commission Members:                    Dan Huntington  
   Neil Schaap  
   Jeff Cooper  
   George Kaffezakis

Deputy City Administrator:            Pat Chapman

Citizens Present:                        11

**I. CALL TO ORDER:**

Huntington called the meeting to order at 7:05 PM. at 4040 South Berkeley Lake Road. All members of the P&Z Commission except Don Allen were present. Deputy City Administrator Pat Chapman was also present.

**II. CHANGES TO THE AGENDA**

Huntington asked if there were any changes to the printed agenda. As there were no other changes, he proceeded to the next item of business.

**III. MINUTES**

- a) Minutes of June 14, 2016

**Kaffezakis moved to approve the minutes. Schaap seconded. All voted in favor and the minutes were approved.**

**IV. OLD BUSINESS**

There was no Old Business

**V. NEW BUSINESS**

- a.) **PZV 16-05** 3630 North Berkeley Lake Road. Applicants/Owners Eddie and Jennifer Maise request relief from Section 78-89(a) to allow and accessory structure (children's playset) in the front yard.

Eddie Maise, 3630 North Berkeley Lake Road was present to explain his request and stated that the existing tree screen between the playset and the road was to remain and that the neighbors to either side had no objections to the request.

Robert King, owner and builder at 4134 South Berkeley Lake Road, offered a suggestion that the owner provide a landscape plan showing screen planting in response to concerns discussed by the members of the Commission.

**Kaffezakis moved to approve with the condition that a landscape plan reflecting supplemental screen plantings be submitted for city approval prior to the construction of the playset. Schaap seconded. All voted in favor and the motion was approved.**

b.) **PZV 16-06** 3571 Mansions Parkway. Applicant Woody Miller for Owner Sapna Gauba Revocable Trust requests relief from:

1. Section 78-89 (d)(1) of the Zoning Ordinance to reduce the required rear setback for an accessory structure from 20 feet to 11.6 feet; and
2. Section 78-89 (d)(3) of the Zoning Ordinance to increase the allowed area of an accessory structure (pool house) from 550 square feet to 1,000 square feet.

Applicant Woody Miller and Owner Mr. Gauba were present to represent the application.

Adam Gleklen, 4124 South Berkeley Lake Road, spoke in opposition to the request.

Robert King, owner and builder at 4134 South Berkeley Lake Road, spoke in opposition to the request.

Dave Garramone, 3581 Mansions Parkway, spoke in favor of the request.

Following the public hearing, Applicant Woody Miller and Owner Mr. Gauba requested that they be allowed to withdraw the application.

**Kaffezakis moved to allow the application to be withdrawn. Schaap seconded. All voted in favor and the motion was approved.**

**VI. CITIZEN COMMENTS:** None

**VII. DISCUSSION:** None.

**VIII. ADJOURNMENT**

There being no further business, Kaffezakis moved to adjourn the meeting. Schaap seconded and Huntington adjourned the meeting at 7:36 PM.

Respectfully submitted,

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Pat Chapman  
Deputy City Administrator