

**CITY OF BERKELEY LAKE
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
PLANNING & ZONING COMMISSION MEETING
FINAL MINUTES
OCTOBER 13, 2015
7:00 PM**

Those in attendance at the meeting were as follows:

Commission Members: Neil Schaap
 Jeff Cooper
 Amy Waldheim
 George Kaffezakis

Deputy City Administrator: Pat Chapman

Citizens Present: 3

I. CALL TO ORDER:

Vice-chair Schaap called the meeting to order at 7:00 PM. at 4040 South Berkeley Lake Road. All members of the P&Z Commission except Huntington were present. Deputy City Administrator Pat Chapman was also present.

II. CHANGES TO OR APPROVAL OF THE AGENDA

Schaap asked if there were any changes to the printed agenda. As there were none, he proceeded to the next item of business.

III. MINUTES

- a) Minutes of March 10, 2015

Cooper moved to approve the minutes. Kaffezakis seconded. All voted in favor and the minutes were approved.

IV. OLD BUSINESS

There was no Old Business

V. NEW BUSINESS

- a) **PZV 15-05**, 770 Lakeview Lane. Applicant/Owners Doug and Donna Pickert request relief from Section 78-197 (7) of the Zoning Ordinance to reduce the required side yard setback for a non-conforming addition to a non-conforming structure from the required 12.5 feet to 8 feet.

Applicants Doug and Donna Pickert were present to explain their request. Also present was their builder, Pete Witalis.

Cooper moved to approve the request to reduce the side setback to 8 feet for the covered porch as requested. Kaffezakis seconded. Cooper, Kaffezakis and Schapp voted in favor; Waldheim opposed. Therefore, the motion was approved.

VI. CITIZEN COMMENTS

VII. DISCUSSION

VIII. ADJOURNMENT

There being no further business, Cooper moved to adjourn the meeting. Kaffezakis seconded and Schaap adjourned the meeting at 7:31 PM.

Respectfully submitted,

Pat Chapman
Deputy City Administrator